

FORD **TOURNEO COURIER** / **TRANSIT COURIER** Quick Reference Guide



About This Quick Reference Guide

We have created this guide to help you get to know certain features of your vehicle. It only contains basic instructions to get you started and is not a substitute for the Owner's Manual.

You must read the full instructions in the Owner's Manual along with all the warnings. The more that you know about your vehicle, the greater the safety and pleasure you will get from driving it.

Thank you for choosing Ford.

WARNING



Always drive with due care and attention when using and operating the controls and features on your vehicle.

Note: This guide describes product features and options available throughout the range of available models, sometimes even before they are generally available.

Note: Some of the illustrations in this guide may show features as used in different models, so may appear different to you on your vehicle.

Note: Always use and operate your vehicle in line with all applicable laws and regulations.

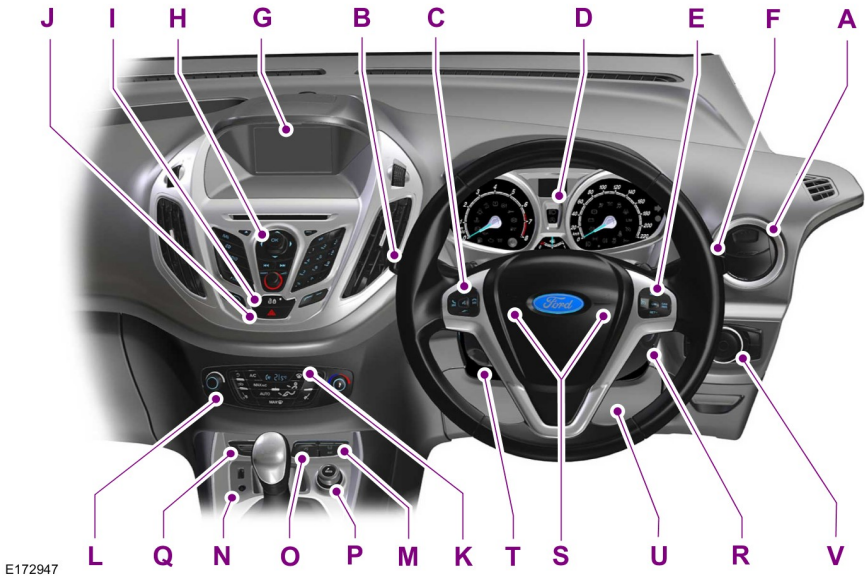
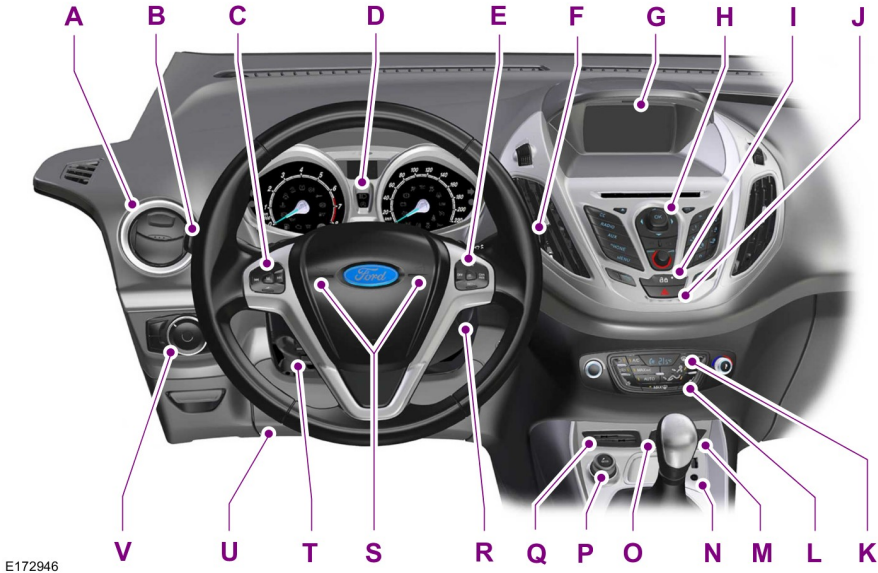
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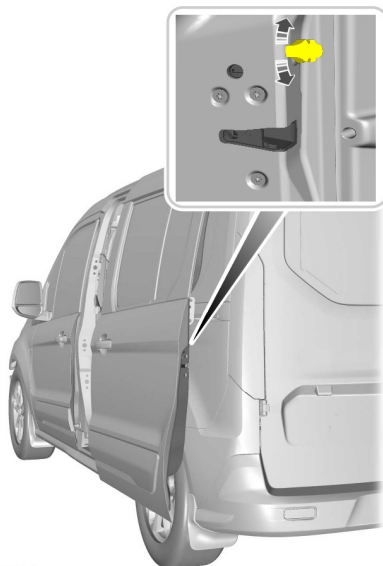
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INSTRUMENT PANEL OVERVIEW



- A Air vents.
- B Direction indicator lever.
- C Audio control. Voice control.
- D Instrument cluster.
- E Cruise control buttons.
- F Wiper lever.
- G Information display.
- H Audio unit.
- I Door lock indicator.
- J Hazard flasher switch.
- K Heated windshield button.
Heated rear window button.
- L Climate control.
- M Tire pressure monitoring system.
- N Audio input jack.
- O Auto-Start-Stop button.
- P Auxiliary power points.
- Q Passenger airbag deactivation
warning lamp.
- R Ignition switch.
- S Horn.
- T Steering wheel adjustment lever.
- U Driver knee airbag.
- V Lighting control. Front fog lamp
button. Rear fog lamp button.
Headlamp leveling control.

CHILD SAFETY LOCKS



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A child safety lock is located on the rear edge of each rear door. You must set the child safety lock separately on each door.

Left-Hand Side

Turn counterclockwise to lock and clockwise to unlock.

Right-Hand Side

Turn clockwise to lock and counterclockwise to unlock.

LOCKING AND UNLOCKING

Locking

Locking With the Key

Turn the top of the key toward the front of your vehicle.

Locking With the Remote Control



Press the button.

Double Locking (If Equipped)

Double Locking With the Key

Turn the key to the lock position twice within three seconds.

Double Locking With the Remote Control



Press the button twice within three seconds.

Unlocking

Unlocking With the Key

Turn the top of the key toward the rear of your vehicle.

Unlocking With the Remote Control



Press the button.

Reprogramming the Unlocking Function

You can reprogram the unlocking function so that only the driver door is unlocked.

Locking and Unlocking Confirmation

When you lock the doors, the direction indicators will flash twice.

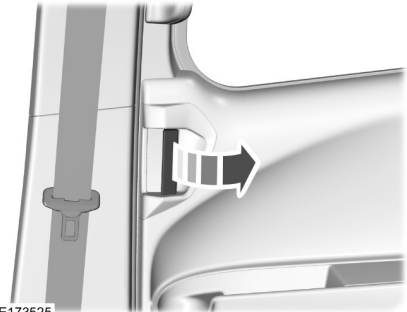
When you unlock the doors, the direction indicators will flash once.

Locking and Unlocking the Doors From Inside



Press the button to lock and unlock all the doors. For item location: See **Instrument Panel Overview** (page 1). The lamp illuminates with the doors locked.

Opening the Sliding Door From Inside

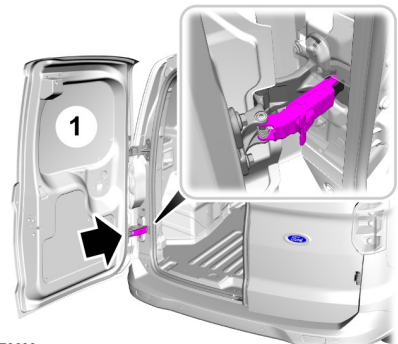


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Opening the Double Rear Doors (If Equipped)

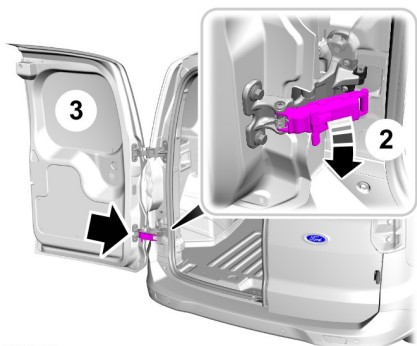


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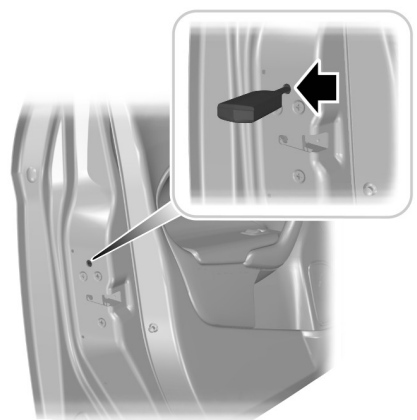
1. Open the rear cargo door.



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2. Pull the lever to release the catch.
3. Open the cargo door fully.

Locking the Doors Individually With the Key



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the central locking does not function correctly, the doors can be individually locked using the key in the position shown.

Left-hand Side

Turn clockwise to lock.

Right-hand Side

Turn counterclockwise to lock.

ADJUSTING THE STEERING WHEEL



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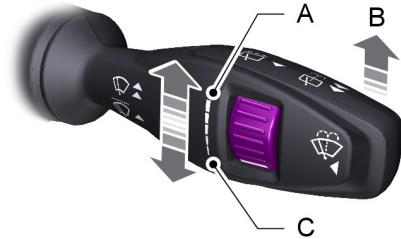
1. Unlock the steering column.
2. Adjust the steering wheel to the desired position.



E95179

3. Lock the steering column.

AUTOWIPERS



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- A Maximum autowipe.
- B On.
- C Minimum autowipe.

The wipers will operate when the rain sensor detects water on the windshield. The rain sensor will continue to monitor the amount of water on the windshield and automatically adjust the speed of the wipers. Use the rotary control to adjust the sensitivity of the autowipers.

AUTOLAMPS



E142451

The headlamps will automatically turn on and off in low light situations or during inclement weather.

POWER WINDOWS

To reduce wind noise or buffeting when just one window is open, open the opposite window slightly.

Resetting the Bounce-Back Feature

If you have disconnected the battery, you must reset the bounce-back memory separately for each window.

1. Lift and hold the switch until the window is fully closed.
2. Release the switch.
3. Lift the switch again for one more second.
4. Press and hold the switch until the window is fully open.
5. Release the switch.
6. Lift and hold the switch until the window is fully closed.
7. Open the window and then try to close it automatically.
8. Reset and repeat the procedure if the window does not close automatically.

POWER WINDOWS



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Press to open the window.

Lift to close the window.

Note: You may hear a pulsing noise when just one of the windows is open. Lower the opposite window slightly to reduce this noise.

One-Touch Down (If Equipped)

Press fully and release. Press again or lift to stop the window.

TRIP COMPUTER



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Press the button to scroll through the displays.

Ø MPG You can reset the trip, average fuel consumption and average speed. Scroll to the required display, then press and hold the button, this will reset the trip computer.

The trip computer includes the following information displays:

Trip Odometer

MI TRIP Registers the distance traveled of individual journeys.

KM TRIP

Distance to Empty

MI TO 0 Indicates the approximate distance your vehicle will travel on the fuel remaining in the tank.

KM TO 0 The distance to empty displayed may vary depending on driving style and road conditions.

Average Fuel Consumption

Ø MPG Indicates the average fuel consumption since the function was last reset.

Ø L 100KM

Instantaneous Fuel Consumption

MPG Indicates the current fuel consumption.

L 100KM

Stationary Fuel Consumption

G H Indicates the current fuel consumption while stationary.

L H

Average Speed

Ø MPH Indicates the average speed calculated since the function was last reset.

Ø KM H

Distance Odometer

MI Registers the total distance your vehicle has traveled.

KM

HINTS ON CONTROLLING THE INTERIOR CLIMATE

Manual Climate Control

Recommended Settings for Cooling



E164218

Recommended Settings for Heating



Defrosting and Demisting the Windshield



Automatic Climate Control

Recommended Settings for Cooling



Note: Set the temperature to 72°F (22°C).

Recommended Settings for Heating



Note: Set the temperature to 72°F (22°C).

Defrosting and Demisting the Windshield



MANUAL SEATS

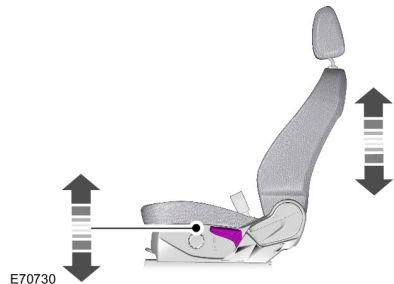
Moving the Seat Backward and Forward



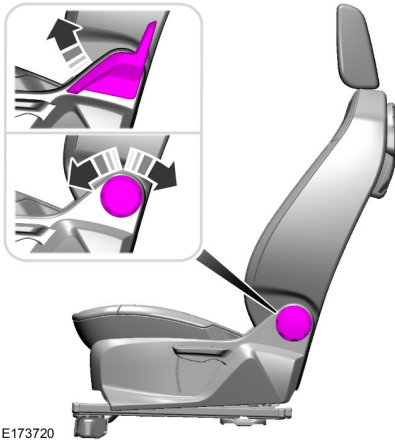
Adjusting the Lumbar Support



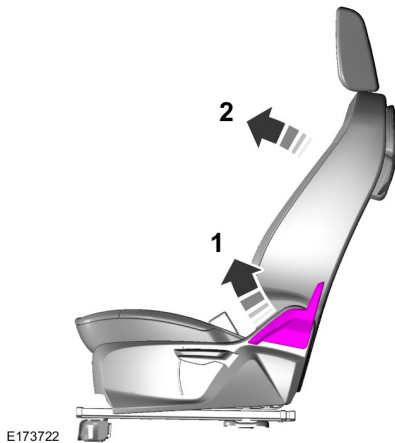
Adjusting the Height of the Driver Seat



Recline Adjustment

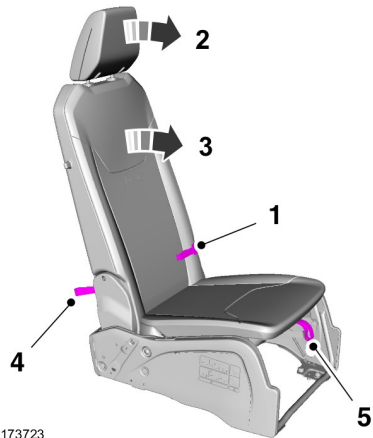


Easy Entry Seat



1. Rotate the lever.
2. Slide the seat forward.

Front Passenger Folding Seat (if Equipped)



To fold the seatback down:

1. Pull the strap on the rear seatback.
2. Fold the headrest forward.
3. Fold the seatback forward.

Note: Make sure there are no objects underneath the seat before folding the seat. Failure to remove all objects may cause damage to the seat.

4. To return the seatback to the upright position, pull the strap to release the rear seatback. Then, lift the seatback up.
5. Lift and lock the seat cushion.

Note: There are two indicators on both sides of the seat. When red is visible on the indicator, the seat cushion latches are not engaged properly and you should not sit on the seat.

REAR SEATS



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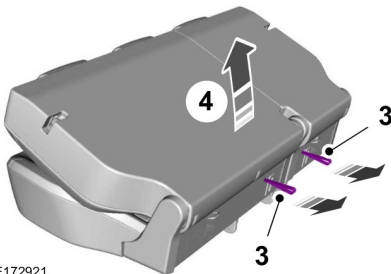
Folding the Seat Forward

Note: Fully lower the head restraint when folding the seats.



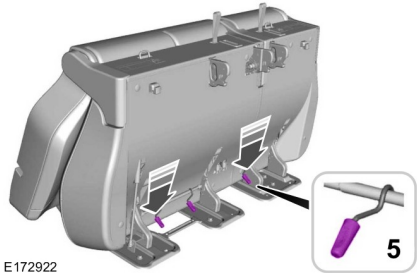
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1. Press the button to release the seatback.
2. Fold the seatback down.



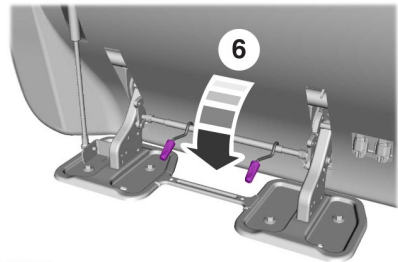
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3. Pull the strap on the rear of the seatback.
4. Raise the seat to the vertical position.



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5. To return the seat to the floor, press the lever(s).

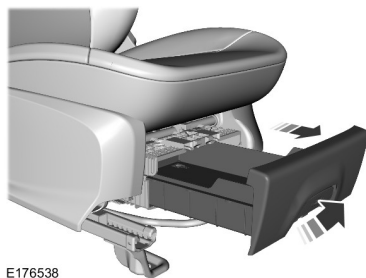


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6. Rotate the seat down until it latches to the floor.
7. To return the seatback to the upright position, lift the seatback toward the rear of the vehicle until it locks.

Note: Rear row occupants can sit next to a seat in the same row that has the seatback in the folded position.

UNDER SEAT STORAGE



E176538

To open, hold the storage box handle and press to release the latch. Pull forward. Push to close.

STARTING AND STOPPING THE ENGINE - 1.0L ECOBOOST™

Our range of three-cylinder engines sound different to the four-cylinder engine that you may have become used to. It may take a little time for you to get used to this different sound.

DIESEL PARTICULATE FILTER

During regeneration at low speed or engine idle, you may smell a hot metallic odor and could notice a clicking metallic sound. This is due to the high temperatures reached during regeneration and is normal.

Changes in the engine or exhaust sound may be heard during the regeneration process.

AUTO-START-STOP

Using Start-Stop

Note: The system is on by default. To switch the system off, press the switch in the instrument panel. The system will only be switched off for the current ignition cycle. To turn it on, press the switch again.



To stop the engine

1. Stop your vehicle.
2. Move the gear lever to the neutral position.
3. Release the clutch pedal.
4. Release the accelerator pedal.

The system may not shut down the engine under certain conditions, for example:

- To maintain the interior climate.
- Low battery voltage.

- The outside temperature is too low or too high.
- The driver's door has been opened.
- Low engine operating temperature.
- Low brake system vacuum.
- If a road speed of 3 mph (5 km/h) has not been exceeded.
- The driver's safety belt has not been fastened.

To re-start the engine

Note: The gear lever must be in the neutral position.

Depress the clutch pedal.

The system may automatically restart the engine under certain conditions, for example:

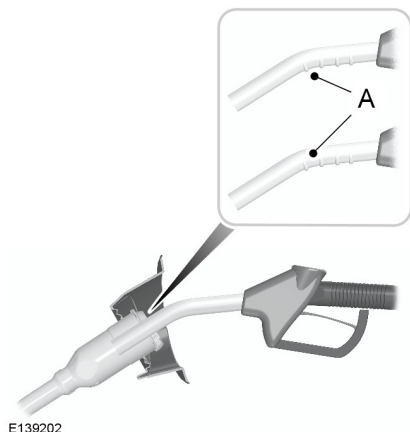
- Low battery voltage.
- To maintain the interior climate.

REFUELING



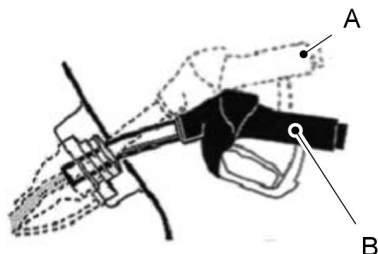
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1. Pull the flap to open it. Open the flap fully until it engages.



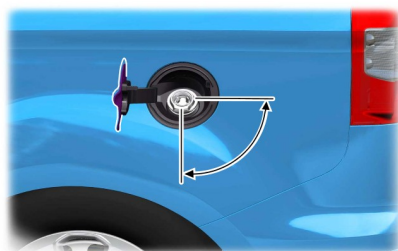
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2. Insert the fuel pump nozzle up to the first notch on the nozzle A. Keep it resting on the cover of the fuel tank filler pipe opening.



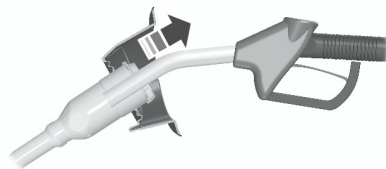
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3. Hold the fuel pump nozzle in position B when refueling.



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4. Operate the fuel pump nozzle within the area shown.



E119081

5. Slightly raise the fuel pump nozzle and then slowly remove it.

HINTSONDRIVINGWITHANTI-LOCK BRAKES

Note: When the system is operating, the brake pedal will pulse and may travel further. Maintain pressure on the brake pedal. You may also hear a noise from the system. This is normal.

The anti-lock braking system will not eliminate the risks when:

- You drive too closely to the vehicle in front of you.
- Your vehicle is hydroplaning.
- You take corners too fast.
- The road surface is poor.

HILL START ASSIST

The system makes it easier for you to pull away when your vehicle is on a slope without the need to use the parking brake.

When the system is active, your vehicle will remain stationary on the slope for two to three seconds after you release the brake pedal. This allows you time to move your foot from the brake pedal to the accelerator pedal. The brakes are released automatically once the engine has developed sufficient drive to prevent your vehicle from rolling down the slope.

Using Hill Start Assist

1. Press the brake pedal to bring your vehicle to a complete standstill and keep your foot on the brake pedal.

Note: Your vehicle will remain on the slope without rolling away for approximately two to three seconds.

2. Move your foot from the brake to the accelerator pedal.
3. Drive off in the normal manner.

USING CRUISE CONTROL

Switching Cruise Control On



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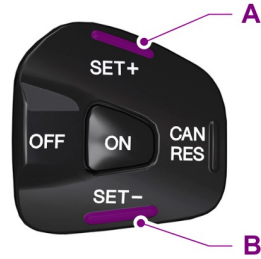
Setting a Speed



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Press to store and maintain your current speed. The cruise control indicator will illuminate.

Changing the Set Speed



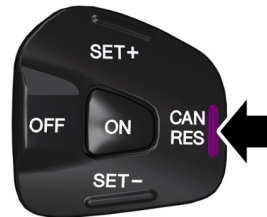
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- A Accelerate
- B Decelerate

Cancelling the Set Speed

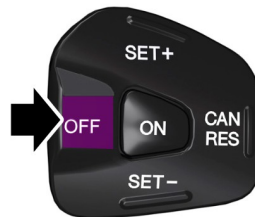
Press the brake pedal or the **CAN RES** switch.

Resuming the Set Speed



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Switching Cruise Control Off



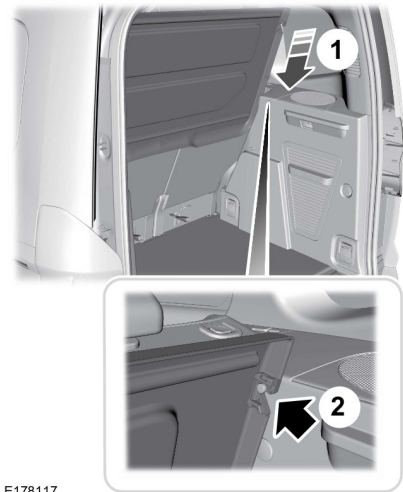
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LUGGAGE COVERS (If Equipped)

Removing the Cover



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E178117

ROOF RACKS AND LOAD CARRIERS

For correct roof rack system function, you must place loads directly on crossbars fitted to the roof rack side rails.

Note: *Never place loads directly on the roof panel.*

Make sure that you securely fasten the load. Check to make sure the straps are secure before driving and at each fuel stop.

Maximum Roof Load (Including Roof Rack) lb (kg)	
Transit	132 (60)
Tourneo	99 (45)

ECONOMICAL DRIVING

The following will help to improve fuel consumption.

Check your tire pressures regularly to optimize fuel economy.

Gear Shifting

Use the highest drivable gear appropriate for the road conditions.

Anticipation

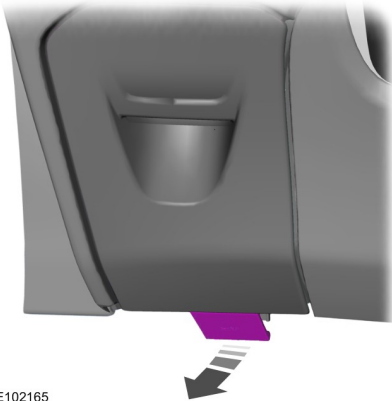
Adjust your vehicle speed and the distance to other vehicles without the need for heavy braking or acceleration.

Efficient Speed

Higher speeds use more fuel. Reduce your cruising speed on open roads.

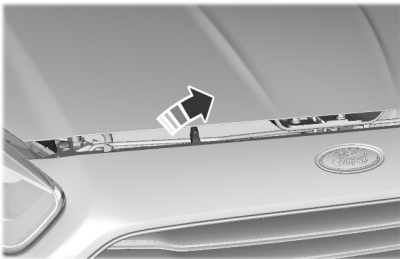
OPENING AND CLOSING THE HOOD

Opening the Hood



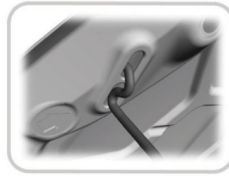
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1. Pull the release lever.
2. Slightly lift the hood.



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3. Move the catch toward the center of your vehicle to release the hood.



E87786

4. Open the hood and support it with the hood strut.

Closing the Hood

1. Remove the hood strut from the catch and secure it correctly in the clip.
2. Lower the hood and allow it to drop under its own weight for the last 8-12 in (20-30 cm).

Note: Make sure that the hood is correctly closed.

CLEANING THE EXTERIOR

WARNING



Some car wash installations use water at high pressure. This could damage certain parts of your vehicle.

We recommend that you wash your vehicle with a sponge and lukewarm water containing a car shampoo.

Cleaning the Headlamps

WARNINGS



Do not scrape the headlamp lenses or use abrasives, alcoholic solvents or chemical solvents to clean them.



Do not wipe the headlamps when they are dry.

Cleaning the Rear Window

WARNING



Do not scrape the inside of the rear window or use abrasives or chemical solvents to clean it.

Use a clean, lint free cloth or a damp chamois leather to clean the inside of the rear window.

Body Paintwork Preservation

We recommend that you wax the paintwork once or twice a year.

CLEANING THE INTERIOR

Note: Do not allow air fresheners and hand sanitizers to spill on interior surfaces. If a spill occurs, wipe off immediately. Damage may not be covered by your warranty.

Safety Belts

WARNINGS



Do not use abrasives, or chemical solvents to clean them.



Do not allow moisture to penetrate the safety belt retractor mechanism.

Clean them with interior cleaner or water applied with a soft sponge. Let them dry naturally, away from artificial heat.

Instrument Cluster Screens, LCD Screens and Radio Screens

WARNING



Do not use abrasives, alcoholic solvents or chemical solvents to clean them.

Rear Windows

WARNING



Do not use any abrasive materials to clean the interior of the rear windows.

Note: Do not install stickers or labels to the interior of the rear windows.

CLEANING THE ALLOY WHEELS

Alloy wheels and wheel covers are coated with a clear coat paint finish. To maintain their condition we recommend that you:

- Clean them weekly with the recommended wheel and tire cleaner.
- Use a sponge to remove heavy deposits of dirt and brake dust accumulation.
- Rinse them thoroughly with a pressurized stream of water when you have completed the cleaning process.

We recommend that you use Ford service wheel cleaner. Make sure that you read and follow the manufacturer's instructions.

Using other non-recommended cleaning products can result in severe and permanent cosmetic damage.

