

This Quick Reference Guide is not intended to replace your vehicle Owner's Manual, which contains more detailed information concerning the features of your vehicle, as well as important safety warnings designed to help reduce the risk of injury to you and your passengers. Please read your entire Owner's Manual carefully as you begin learning about your new vehicle and refer to the appropriate chapters when questions arise. All information contained in this Quick Reference Guide was accurate at the time of duplication. We reserve the right to change features, operation and/or functionality of any vehicle specification at any time. Your Ford dealer is the best source for the most current information. For detailed operating and safety information, please consult your Owner's Manual.

WARNING: Driving while distracted can result in loss of vehicle control, crash and injury. We strongly recommend that you use extreme caution when using any device that may take your focus off the road. Your primary responsibility is the safe operation of your vehicle. We recommend against the use of any hand-held device while driving and encourage the use of voice-operated systems when possible. Make sure you are aware of all applicable local laws that may affect the use of electronic devices while driving.



LEARN MORE ABOUT YOUR NEW VEHICLE

Scan the country-appropriate QR code with your smartphone (make sure you install a scanner app) and you can access even more information about your vehicle.



owner.ford.com (U.S.)



ford.ca (Canada)



UNITED STATES FORD CUSTOMER RELATIONSHIP CENTER

1-800-392-3673 (FORD)
(TDD for the hearing impaired:
1-800-232-5952)
owner.ford.com

CANADA FORD CUSTOMER RELATIONSHIP CENTRE

1-800-565-3673 (FORD)
(TDD for the hearing impaired:
1-888-658-6805)
ford.ca

JK3J 19G217 AA



May 2018
Third Printing
Quick Reference Guide
Transit
Litho in U.S.A.

2018 TRANSIT

QUICK REFERENCE GUIDE



COMMONLY USED VOICE COMMANDS

Touch the **voice** button  on the steering wheel and then say:



BASIC COMMANDS

- Main menu¹
- Go back¹
- Cancel
- List of commands¹
- Next page¹
- Previous page¹
- Help



AUDIO

- Audio list of commands
- AM <530-1710>
- FM <87.9-107.9>
- USB
- SiriusXM <0-233>²
- <Sirius channel name>²
- Bluetooth audio



PHONE

- Phone list of commands
- Pair phone
- Call <name> <on cell/at home/at work>
- Dial <phone number>
- Listen to text message <number>



APPS

- List mobile apps
- Find mobile apps



¹ only available with SYNC 3

² if equipped

TABLE OF CONTENTS

INSTRUMENT PANEL 4–5

6–7 **SYNC**

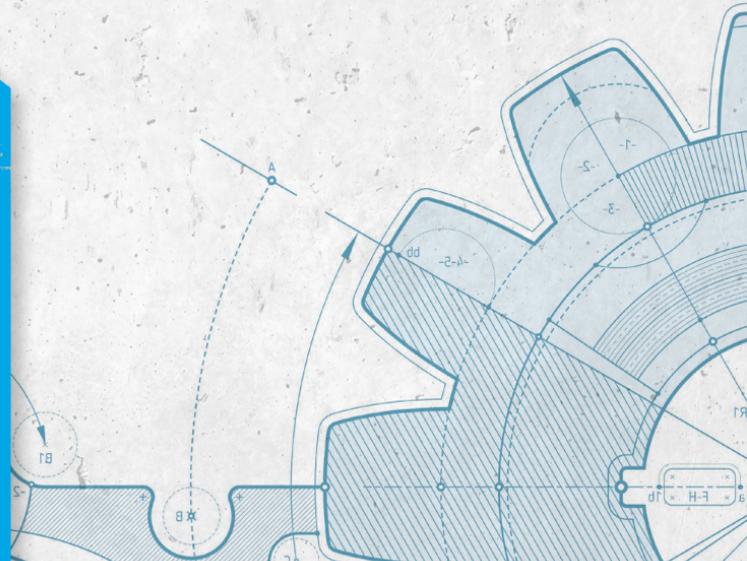
SYNC 3 8–10

11 **COMFORT**

CONVENIENCE 12

13 **FUNCTION**

ESSENTIAL FEATURES 14–15



Some features may not be available in your area. Refer to your **Owner's Manual**, visit the website or call the toll-free number for more information.

For U.S. customers: visit owner.ford.com or call **1-800-392-3673** (select Option 1 or 2 for language, then Option 3).

For Canadian customers: visit syncmyride.ca or call **1-800-565-3673** (select Option 1 or 2 for language, then Option 3).

INSTRUMENT PANEL

1 CRUISE CONTROL

To Set a Cruise Control Speed

- Press the **ON** control and release.
- Drive to the speed you desire.
- Press and release **SET+** or **SET-**. Take your foot off the accelerator pedal.

After you set your speed, you can press and hold **SET+** or **SET-** to adjust the cruise speed. Release the control when you reach the speed you desire. To cancel the set speed, pull **CAN** toward you and release or tap the brake pedal. To switch cruise control off, press **OFF** or switch the ignition off.

2 AUTOLAMPS*

 Allows your headlamps to turn on and off automatically in low-light situations or during inclement weather. Your headlamps remain on for a period of time after you switch off the ignition. You can adjust the time delay using the information display controls.

NOTE It may be necessary to switch your headlamps on manually in severe weather conditions.

3 HOOD RELEASE LEVER

Pull the lever, under the bottle holder, to release the hood.

4 POWERFOLD MIRRORS*

The power-folding mirrors operate with the ignition on or for several minutes after you switch the ignition off. Move the controller downward to fold or unfold the mirrors.

*if equipped



5 INFORMATION DISPLAY*

Provides information about various systems in your vehicle. Use the information display controls on the steering wheel to choose and confirm settings and messages. Refer to the *Information Displays* chapter of your *Owner's Manual* for more information.

6 SERVICE ENGINE SOON LIGHT

 If this lamp illuminates, it may indicate that the on-board diagnostics system has detected a malfunction. Continuing to drive your vehicle may cause reduced power or the engine to stop. Have your vehicle checked as soon as possible.

7 AUTOWIPERS*

The wipers operate when the rain sensor detects moisture on the windshield. Use the rotary control to adjust the sensitivity.

With low-sensitivity, the wipers will operate when the sensor detects a large amount of moisture on the windshield.

With high sensitivity, the wipers will operate when the sensor detects a small amount of moisture on the windshield.

8 MEDIA STEERING WHEEL CONTROLS*

 (Volume): Press (+) to increase or (-) to decrease volume levels.

Press  to access voice recognition.

Press  to access phone mode or to answer a call.

Press  to exit phone mode or end a call.

Press  to access the previous or next preset radio station, CD track* or preset satellite radio channel*.

*if equipped

GETTING STARTED WITH YOUR SYNC SYSTEM

SYNC is an in-vehicle communications system that works with your *Bluetooth* enabled phone and portable media player.

Support

The SYNC support team is available to help you with any questions you cannot answer on your own.

In the United States, call **1-800-392-3673**.

In Canada, call **1-800-565-3673**.

Driving Restrictions

For your safety, certain features are speed-dependent and restricted when your vehicle is traveling over 3 mph (5 km/h).

Pairing Your Phone with SYNC

In order to use the many features of SYNC, first pair your phone with SYNC. Make sure your vehicle is in park (P) and switch on your ignition and radio.

To Pair Your Phone for the First Time

1. Make sure you switch *Bluetooth* on and your phone is discoverable. See your phone manufacturer's manual if necessary.
2. Press the **PHONE** button. When the audio display indicates there is no paired phone, select the option to add.
3. When a message to begin pairing appears in the audio display, search for SYNC on your phone to start the pairing process.
4. When prompted on your phone's display, confirm the six-digit PIN provided by SYNC matches the PIN displayed on your phone.
If you are prompted to enter a PIN on your phone, enter the PIN displayed on the SYNC screen.
5. The display indicates when the pairing is successful.

NOTE The system may prompt you to set your phone as primary or favorite (the primary phone receives messages and voicemail), download your phone book

(required to use the full set of voice commands) and switch on 911 Assist®.

Tips

- » To pair subsequent phones, refer to the **SYNC** chapter of your *Owner's Manual*.
- » If you experience pairing problems, follow these steps to perform a clean pairing process:
 1. Delete your services from SYNC.
 2. Delete your phone pairing from SYNC.
 3. Repeat the *Pairing Your Phone with SYNC* process.

USING YOUR PHONE WITH SYNC

Making a Phone Call

Use SYNC to make a phone call to anyone in your phone book by pressing the voice button , and when prompted, say a voice command. For example, you could say, "**Call Jake Smith**". SYNC repeats the command back to you and dials the number.

*if equipped

NOTE You can also make phone calls by pressing the voice button , and when prompted, give the voice command, "**Dial**" then say the phone number.

Answering Incoming Calls

Press the  button to answer an incoming call. Caller information appears in the display, if the information is available. You can hang up at any time by pressing the  button.

Privacy Mode

During an active call, more menu features become available on the audio display. Select privacy mode to switch the call from an active hands-free environment to your phone for a more private conversation.

USING SYNC TO ACCESS DIGITAL MEDIA

Plug in your USB media devices such as phones and MP3 players and use SYNC to play all your favorite music.

Using Voice Commands to Play Music

1. Plug your media player into your USB port.
2. Press the voice button .
When prompted, say, "**USB**", then follow-up by saying a voice command.

*if equipped

USING THE BLUETOOTH VOICE PASS-THROUGH AND PHONE*

Before you can use your phone with your vehicle, it must be paired to the audio system. To do this, press the **PHONE** button. Then press the **MENU** button until **ADD DEVICE** displays, then select **OK**. Select **VIA DEVICE** and press **OK**. **FIND FORD BT** then displays on the radio display followed by a A 6 digit number. Search for *Bluetooth* devices using your phone. Select **FORD BT** from the list of *Bluetooth* devices found by your phone. Make sure the number on the radio display matches the number displayed on your phone and confirm pairing if prompted. The radio screen also asks you to confirm your phone as the primary device and to load your phone book. Press the **OK** button twice to confirm these options. The *Bluetooth* device name is displayed on the audio unit.

Once you have paired your device, further presses of this button display phone name, signal strength and the battery level. When you press and hold the **Voice Pass-Through** button, the screen displays the message **VR-APP ACTIV**, a tone sounds and you can give a command with a clear and natural voice. For more information on pairing and using the device, please refer to the *Audio System* chapter in your *Owner's Manual*.

SYNC® 3*

USING SYNC 3

The SYNC 3 system allows you to interact with a variety of features using the touchscreen and voice commands. By integrating with your *Bluetooth* enabled phone, the touchscreen provides easy interaction with audio, multimedia, climate control, navigation, and your phone's SYNC 3 compatible apps.



SUPPORT

The SYNC support team is available to help you with any questions you are not able to answer on your own.

United States: **1-800-392-3673**

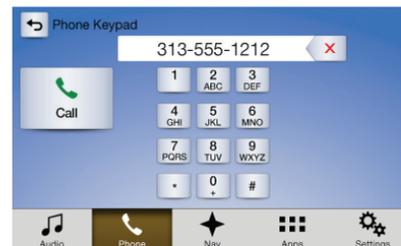
Canada: **1-800-565-3673**

SPEED-RESTRICTED FEATURES

Some features of this system may be too difficult to use while your vehicle is moving so they are restricted from use unless your vehicle is stationary.



PHONE



Voice-control your phone for hands-free calling with your phone securely put away. With SYNC 3, you won't even need to know the phone number. Just say the name of a contact in your phone book that you want to call.

Your phone connects you with many other features:

- » Listen to text messages (phone-dependent feature).
- » Do not disturb mode, where all calls are sent to your voicemail, and all ring tones and alerts are set to silent mode.



NAVIGATION*



Press the *Navigation** icon to set your destination. Select one of two ways to find your destination:

- » Destination mode lets you key in a specific address or use a variety of search methods to locate where you want to go.
- » Map mode shows advanced viewing of 2-D city maps, 3-D landmarks and 3-D city models (when available).

See the *SYNC 3* chapter of your *Owner's Manual* for complete details.

Set a Destination

- » Press *Destination* on your touchscreen and then press *Search*. Enter a street address, intersection, city or a Point Of Interest (POI).
- » You can also use voice commands. Say, "*Find a point of interest*" and then select a category, such as hotels, gas stations, ATMs or restaurants.
- » After you choose your destination, press *Start*. The system uses a variety of screens and visible prompts to guide you to your destination.
- » The navigation map shows your estimated time of arrival, remaining travel time or the distance to your destination.

*if equipped

*if equipped

Continued

SYNC® 3*



APPS



This system supports the use of certain apps through a USB or Bluetooth enabled device.

Each app gives you different on-screen options depending on the app's content.

To find new apps, use the voice command, "Find mobile apps".

For more information, see the SYNC 3 chapter in your *Owner's Manual*, visit owner.ford.com (U.S.) or syncmyride.ca (Canada), or call the toll-free number (listed on the inside front cover of this guide).



AUDIO



SYNC 3 gives you a variety of media.

Press the **Audio** icon on the touchscreen, and select **Sources**. Choose from AM, FM, SiriusXM* and other media sources.

Set Your Radio Presets

- » Tune to the station and then press and hold one of the preset buttons. The audio mutes briefly when the system saves the station, and then the audio returns.
- » Two preset banks are available for AM, three for FM, and three for SiriusXM*. To access all of your presets, tap the preset button. The indicator on the button shows which preset bank you are currently viewing.

Using SYNC 3 to Access Digital Media

Play all of your favorite music from phones, flash drives and other devices.

Plug your device into a USB port, select **Sources** and then choose **USB**. Wait for the system to finish indexing your music to begin listening. You can even create random playlists using the **Shuffle** feature.

*if equipped

COMFORT

TILT/TELESCOPING STEERING WHEEL

Unlock the steering wheel by pulling the lever down. Adjust the wheel to the desired position. Push the lever back up to lock the steering wheel in place.

LUMBAR CONTROL

Use the manual* or power* control attain the desired lumbar support. See the **Seats** chapter of your *Owner's Manual* for details.

HEATED FRONT SEAT*

Press the button on the seat base to switch the heated seat on and off.

ACCESSORY DELAY

You can use the power window control for several minutes after you switch the ignition off or until you open any door.

AUTOMATIC LOCKING

Your vehicle has the capability for the doors to lock automatically when all doors are closed, the vehicle is on and in gear, and you exceed 5 mph (8 km/h). You can switch this function on in the information display. After switching this feature on, you can use either the interior door unlock button or switch the ignition off and use the key or remote control to unlock the rear or sliding door.

*if equipped

SIDE-WIND STABILIZATION

Side-wind stabilization applies the brakes on one side of the vehicle to reduce the effect of a sudden side wind gust when you are driving. When active, the stability and traction control light flashes and a message may appear in the information display. There may be a slight deceleration, and you may need to make a steering correction to maintain your intended vehicle path.

NOTE Side-wind stabilization does not turn on for continuous side winds or during vehicle turns.

REAR CLIMATE CONTROLS*

The separate rear climate controls adjust fan speed and air direction independently from the front controls.



STORAGE COMPARTMENTS

Transit includes a variety of storage areas specifically designed to organize smaller items:

- » The overhead console*, located near the map light controls.
- » The bottle holder, built into the sides of the instrument panel.
- » There are also front-door storage compartments. Turn the retaining clips counterclockwise to open them.

REMOVING THE REAR SEATS*

NOTE Two people are required to remove the rear seats.

- » Pull the release handle up at an angle from the floor.
- » While holding the handle in this position, tilt the top of the seat forward to release the rear catches of the seat frame from the floor.
- » When the rear catches of the seat frame are clear of the floor, release the handle.
- » Pull the seat backward to release the front catches of the seat frame. You can now remove the seat from the vehicle.

BATTERY LOCATION

The battery is inside your vehicle under the driver seat. See the **Maintenance** chapter of your **Owner's Manual** for details.



REAR DOUBLE DOORS*

After opening the rear cargo doors, slide the lever to release the catch. This allows you to open the doors wider.

USB PORTS*

Use the USB ports on the instrument panel to access and listen to audio from your device through your vehicle audio system.

AUXILIARY AND AC POWER POINTS*

Auxiliary power points provide 12-volt DC, 180-watt capacity that allow you to power smaller electrical devices.

Locations throughout your vehicle include:

- » On the instrument panel.
- » Inside the cargo area.

The AC power point provides 110 volts or up to 150 watts of power. The outlet resembles a typical household wall plug. You can find it under the parking brake lever.

For complete details, see the **Auxiliary Power Points** chapter in your **Owner's Manual**.

NOTE Do not keep electrical devices or adapters plugged into the auxiliary or AC power points when not in use. Always run the engine for full use of the auxiliary power points or the AC power point.

*if equipped

PARKING AID*

The system sounds an audible warning tone when objects are near the vehicle rear bumper. As the vehicle moves closer to the obstacle, the rate of the warning tone increases in frequency.

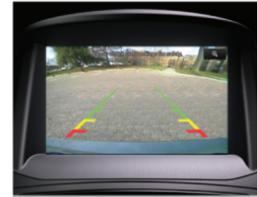
- » The reverse sensors automatically turn on when the vehicle is in reverse (R) and the vehicle speed is 7 mph (12 km/h) or less.
- » The system detects objects up to 72 inches (183 centimeters) away.
- » See the **Parking Aids** chapter in your **Owner's Manual** for complete information on your vehicle's sensing systems.

NOTE Visibility aids do not replace the need to watch where the vehicle is moving. Refer to your **Owner's Manual** for safety information, more details and limitations.

*if equipped

REAR VIEW CAMERA*

The feature provides a video image of the area behind the vehicle. The image automatically appears when the vehicle is in reverse (R) and uses green, yellow and red guides to alert you of your proximity to objects. Depending on your vehicle configuration, the rear view camera may be located on the central high-mounted stop lamp or on the rear cargo door.



LANE KEEPING ALERT*

When you switch the system on and the system detects an unintentional drift out of your lane is likely to occur, the system notifies or assists you to stay in your lane through the steering system and information display. Depending on the feature operation mode you select, the system provides a warning by vibrating the steering wheel (Alert Mode) or a steering assistance (Aid Mode) by gently counter steering your vehicle back into the lane. The system can also provide both warning (vibrating the steering wheel) and steering assistance (gently counter steering your vehicle back into the lane) while Aid+Alert mode is selected.

You can switch the system on or off by pressing the button on the Direction Indicator.

Refer to the **Driving Aids** chapter of your **Owner Manual** or system operation and limitations.

POWER RUNNING BOARD*

When active, the running board extends down and out when you open the right-side cargo door. They return to the stowed position after a two-second delay when you close the door.

To switch the power running board on or off, see the **Information Displays** chapter in your **Owner's Manual**.

NOTE Do not use the running board, front and rear hinge assemblies, running board motors or the running board underbody mounts to lift the vehicle when jacking. Always use proper jacking points. See your **Owner's Manual** for details.

ESSENTIAL FEATURES

CARGO LAMPS



To switch the cargo lamps off when a door is open, press the button inside the cargo area, behind the left-hand rear door. Press the button to turn the cargo light on.

NOTE The cargo lamps switch only operates when the ignition is off and the cargo lamps turn off after a short period of time to prevent the battery from dying.

TIRE PRESSURE MONITORING SYSTEM*

Your vehicle displays a low tire pressure warning light  in your instrument cluster when one or more of your tires are under-inflated. If this happens, stop and check your tires as soon as possible, then inflate them to the proper pressure. Refer to the *Wheels and Tires* chapter of your *Owner's Manual* for more information.

FUEL TANK CAPACITY FUEL INFO

Your vehicle has a 25.1 gallon (95 liter) fuel tank capacity. Depending on your vehicle, your fuel requirements vary based on engine configuration. Refer to the *Fuel and Refueling* chapter in your *Owner's Manual* for more details.

Flex fuel vehicles have one of the following and can use either regular unleaded fuel or E85 ethanol fuel:

- » Yellow fuel filler cap.
- » Yellow bezel around the fuel filler inlet.
- » Yellow fuel filler housing.
- » Yellow E85 label on the fuel tank filler door.

It is best not to alternate repeatedly between gasoline and E85. If you do switch fuels, it is recommended that you add as much fuel as possible—at least half a tank. Do not add less than 5 gallons (18.9 liters) when refueling. Drive the vehicle immediately after refueling for at least 5 miles (8 kilometers) to allow the vehicle to adapt to the change in ethanol concentration. If you exclusively use E85

fuel, we recommend that you fill the fuel tank with regular unleaded gasoline at each scheduled oil change. If you do not have a flex fuel vehicle, then use only regular unleaded gasoline with a minimum octane rating of 87. To provide improved performance for severe duty usage, such as trailer towing, we recommend premium fuel. Do not use E85 fuels because your vehicle is not designed to run on fuels with more than 15% ethanol.

LOCATION OF SPARE TIRE AND TOOLS

The jack is under the passenger seat. The jack handle and lug wrench are behind a cover in the sidewall of the front-passenger step. Your spare wheel and tire are under the vehicle. The spare tire is designed for emergency use only and should be replaced as soon as possible.

NOTE For vehicles with Dual Rear Alloy Wheels, please use the wheel trim removal tool. The tool is in the storage compartment in the front right-hand side step well. For complete details, refer to the *Wheels and Tires* chapter of your *Owner's Manual*.

*if equipped



ROADSIDE ASSISTANCE

Your new Ford vehicle comes with the assurance and support of 24-hour emergency roadside assistance.

To receive roadside assistance in the United States, call **1-800-241-3673**. In Canada, call **1-800-665-2006**.

DIESEL EXHAUST FLUID LEVEL*

To help reduce emission levels from the exhaust of the diesel engine, your vehicle has a selective catalytic reduction system that relies on diesel exhaust fluid to operate properly. The selective catalytic reduction system automatically injects diesel exhaust fluid into the exhaust system to enable proper selective catalytic reduction system function. The diesel exhaust fluid (AdBlue) tank filler neck is next to the fuel filler neck and has a blue cap. Fill the tank using a fluid pump at a diesel exhaust fluid (AdBlue) filling station or from a diesel exhaust fluid (AdBlue) container. The capacity of the diesel exhaust fluid (AdBlue) tank is 5.8 gallons (22 liters). See the *Fuel and Refueling* chapter in your *Owner's Manual* for more information.

*if equipped

DIESEL FUEL RECOMMENDATIONS*

Ford recommends that you use only the diesel fuels that meet either the ASTM D975 diesel or the ASTM D7467 B6-B20 biodiesel industry specifications.

DIESEL PARTICULATE FILTER SYSTEM*

The system helps reduce carbon emissions and requires the completion of periodic drives to clean it. The information display will prompt you to complete an operator-commanded regeneration procedure. Failure to comply with the required cleaning procedure maintenance can result in damage to the diesel particulate filter system that may not be covered under your warranty. See your *Owner's Manual* for more information.

